

ORTA BOD Meeting Minutes  
1/23/24

- Call To Order - 19:06
- Roll Call/Attendance- Present: Maggie Maples, Brandt Brickell, Liz Asplin, Lauren Dick, Angela Roberts, Lilli Higgins, Heidi Ross, Macie Sells - Student Rep  
Members Present: Merissa Bailey, Astrud Ray-Kubier, Renee Maynard, Anna Turner
- Approval of Agenda - Brandt B. moves to approve agenda, Lauren seconds
- Approval of December 2023 Minutes
- Budget - Balance \$10,120.03
  - New card for account
- Social Media Accounts/Website
  - Rec Therapy Month Plan - Social Media Post 3x's week, topic examples: Social media takeover, interventions, session highlight.
  - Lauren to create a Google doc to organize.
  - Merchandise & Pricing - T-shirts for conference and RT month.
    - Vote on 2 designs for shirts, 1 for a tote bag
    - Lauren to add logo to designs and send out to be voted on via email
- Infographics from Together Just Typo - Corrected
- HR 6110 letter party January 29th - Need Zoom link for Jan. 29th letter party, ATRA provides information to follow.
- Elections
  - Do we need to send applications to membership to see who wants to run - Yes, Maggie to send out and Lauren to make social media post.
  - Collecting Board Applications - Brandt B. moved for February 19th deadline for BOD election applications. Lauren 2nd motion, all in favor
  - Date needed to have everything to create qualtrics - give Brandt at least 48 hours
- ORTA Conference
  - Conference dates: 2/23-2/24
  - Location - Willard - room #'s emailed
  - Tables
    - Committee sign up table need plan for how we want them to sign up - Lauren to create Google Doc and graphic for committee's
    - T-shirt table/Merch - do we have anything left- Some left over t-shirts, sunglasses, pens, ATRA water bottles
    - Do we want to order badge stickers, pens, etc - Order more canvas bags- Brandt B. moved to double order for canvas bags, Lauren 2nd motion, all in favor. Lilli suggested Fidget pop-its, Maggie will send an email for voting.
    - Pre-registered table with printed name tags - ORDER name badges
    - Registration table for those not registered - someone to print and run square
    - Liz H. suggested buying a label maker for Name tags - Liz going to research different printers.
    - Order more BOD metal magnetic name tags
  - Student Volunteers
    - What spots do we need them in - Dr. Dao has spots for students during registration, silent auction, clean up and sessions.
  - Silent Auction Plan
    - ORTA to sponsor basket - Lauren D. moved to approve \$125.00 for ORTA to sponsor silent auction basket.
    - 4 basket donation sign ups so far from membership
  - Review Awards and Scholarship Applications

- Sponsors - No word from Cedar Ridge - Katie to follow up
- Lunch Choice
  - \$750 for food/lunch
    - Red Rock sandwiches
    - Box lunches
      - \$697
  - Send out the dietary form the week before the conference
  - Need to account for students in count for lunches
- NEW YEARS SALE: If you sign up within a specific time you get entered into winning the 2025 conference - need plan to see entries and choose winner
  - Will have list created and utilize random name generator at conference to pick winner
- Hybrid Conference
  - One full day and virtual sessions after
  - Send out a schedule by the end of January by the latest.
  - Friday Night Social
    - Axe throwing- \$15 a person for 2.5 hours.
    - Clarify that no one else was there that night. 7:00pm-9:30 pm
      - Nugget tray, water bottles (Jonette Passmore to get),  
Cookie Tray
  - Hotel block - 2 different hotels - Best Western or Home to Suites - \$119/night
  - Conference bags/lanyards
    - Pay Together Just for totes
    - Current count of lanyards 34 - Brandt will buy black lanyards
- Session Costs
  - Bal A Vis X - \$1750
  - Fentanyl Awareness - \$150
- Session Layout:
  - We have 14 Sessions
    - 2 Keynotes
    - 8 Breakouts
    - 4 Virtual
  - Keynotes
    - Keynote 1 - Bal-A-Vis-X
    - Keynote 2 - Marketing & Advocacy
  - Breakouts:
    - Recreational Therapy and EMDR
    - Child Sexual Abuse & Trauma
    - Bal-A-Vis-X Breakout
    - Veteran & Me
    - Adaptive Technology
    - OSU Poster Presentation
    - Chair Chi - Live Virtual
  - Virtual Sessions:
    - Unplugged - Technology Safety and Students
    - Standards of Practice
    - Licensure
    - Fentanyl Awareness (2hrs)
- Potential Sessions
  - Panel: Rehab, mental health, private practice, schools
    - Send survey out through google form
  - ORTA business meeting
  - Grad student sessions

- Brandt session
- Committees -
  - Mental Health: No report
  - Medicaid Waivers: Lilli H. reached out to Health Care Authority - no response
  - RT In The Schools: - Met 1/22/2024, plan is to start meeting monthly
  - Advocacy Committee: No report
    - Follow up with Monique Di Lonardo
- Licensure Update - Meeting in February
- ATRA News
  - Chapter Meeting 1/29 7pm ET - Liz to attend chapter meeting
- Student News - First meeting next Monday, looking for fundraising for ATRA conference, jackets, t-shirts, collecting donations for ORTA baskets. Suggested to look into restaurant takeover around Stillwater. Valentine Grams.
  - Students to send link to merch to ORTA board to send to membership
- Other Business - no new business
- Next Month's Meeting - February 6th @ 7:00 and February 27th @ 7:00.
- Meeting adjourn @ 20:22

